

Access to the Rotary Youth Exchange Database 2010

Access to the Database

Where to find the database

You find the database on <http://database.rotary-yep.net>. Write this address in the address line of your Internet Explorer and press **Enter**.

You will then get the following picture:



Adresse <http://database.rotary-yep.dk/Login.aspx>

Rotary Youth Exchange Database System

Welcome to
Rotary Youth Exchange

Username:

Password:

[I forgot my password!](#) Remember Me



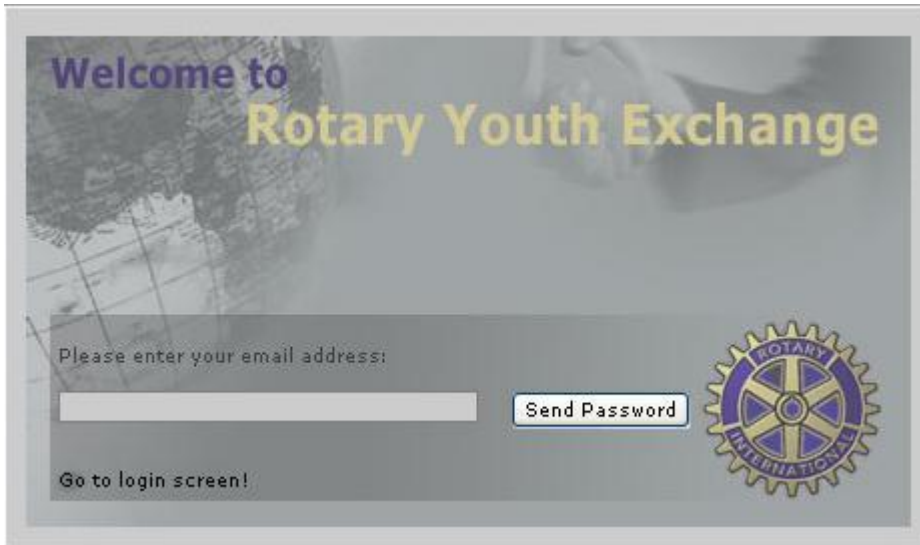
In **Username**: Write the e-mail address received in your mailbox.

In **Password**: Add the received password. If you Click the box **Remember Me**, the system will remember you the following four weeks, and during this period you do not have to write Username and Password. At the bottom, at left, is a function to be used if you have forgotten your password (**I forgot my password!**). Please see next page.

If you have forgotten your password

Do as follows:

Click "**I forgot my password**" in the login picture and a new function is shown.

The image shows a web interface for password recovery. At the top, it says "Welcome to Rotary Youth Exchange" in blue and yellow text. Below this, there is a grey box containing the text "Please enter your email address:" followed by a white input field. To the right of the input field is a button labeled "Send Password". Below the input field, there is a link that says "Go to login screen!". On the right side of the grey box, there is the Rotary International logo, which is a blue and gold gear-like emblem with a cross in the center.

Write your e-mail address in the field below "**Please enter your email address**", and Click **Send Password**. Your user information will then be sent to you automatically within a few minutes.

Browser Configuration

The database uses pop-up windows. – Consequently, it is important that you allow pop-up windows from the domain: **database.rotary-yep.net**.

How to allow pop-up windows in Internet Explorer

Open Internet Explorer and choose Functions > Blocking pop-up Windows > Setting the blocking of pop-up windows ...

The following menu is shown: See next page.....



In this field write <http://database.rotary-yep.net> and tick **Add**.
Then Click **Close**.